Student Code of Conduct Agreement

**Student Name: Date of Agreement:**

This document records the outcomes of discussions between <student’s name> and <staff member’s name> in relation to <student’s name> behaviour while at TasTAFE, and records their agreements and shared understandings.

<Student’s name> has been provided with a copy of the Student Code of Conduct Information Sheet, which outlines TasTAFE’s expectations regarding student behaviour.

# **EXPECTATIONS:**

The discussion established the following expectations for <student’s name>:

* Insert
* Insert
* Insert

## **SUPPORT:**

In the discussion, it was agreed that TasTAFE would provide the following support to <student’s name>:

* Insert
* Insert

### CONSEQUENCES IF THIS AGREEMENT IS NOT MET:

In the discussion, it was understood that the following consequences were possible if this agreement was not upheld:

* Insert
* Insert

#### **REVIEW:**

This Student Code of Conduct Agreement was developed on <insert date> and will be reviewed at a meeting to be held on <insert date>.

**SIGNED:**

Student’s name: Signed:

Staff name/s: \_\_ Signed: \_\_\_\_\_\_\_\_\_\_

***NOTES:***

* *Copies of this agreement to be provided to Education Manager.*
* *The student should be offered the opportunity to see a Student Counsellor as part of this process.*
* *In accordance with TasTAFE’s Personal Information Protection Policy, information contained in this contract will not be given to any external agencies or a member of the public.*

**Student Code of Conduct Agreement**

***SAMPLE AGREEMENT ONLY***

**Student Name: Ned Kelly Date of Agreement: 03/07/2019**

This document records the outcomes of discussions between Ned Kelly and Mary Smith in relation to Ned’s behaviour while at TasTAFE and records their agreements and shared understandings.

Ned has been provided with a copy of the Student Code of Conduct, which outlines TasTAFE’s expectations regarding student behaviour.

# **EXPECTATIONS:**

The discussion established the following expectations for Ned Kelly:

* Ned will not disrupt classes with aggressive or inappropriate outbursts and will confine his questions and comments to those that are relevant to the class content.
* Ned will take time out should he feel unable to control his responses, by leaving the class for a short period of time.
* If Ned has any complaints or feedback regarding his learning experience, he will discuss the issue with Mary at an agreed meeting time.

## **SUPPORT:**

In the discussion, Mary Smith agreed that TasTAFE would provide the following support to Ned Kelly:

* Mary agreed to speak with the Student Counsellor and organise an initial meeting for Ned.
* Ned will continue to meet with the Student Counsellor to seek assistance with anger issues.
* Mary will quietly flag to Ned if his behaviour is becoming unacceptable, so that Ned can take time out if necessary.

### CONSEQUENCES IF THIS AGREEMENT IS NOT MET:

In the discussion it was understood that the following consequences were possible if this agreement was not upheld:

* Mary will refer this matter to the Education Manager and a formal conference will be organised.
* If the behaviour continues, Ned may be suspended or excluded from classes.

#### **REVIEW:**

This Student Code of Conduct Agreement was developed on 2/07/2021 and will be reviewed at a meeting to be held on 3/09/2021.

**SIGNED:**

Student’s name: Signed:

Staff name/s: Mary Smith \_\_ Signed: \_\_\_\_\_\_\_\_\_\_